



# Terms and conditions

## **St Joseph School**

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## TERMS AND CONDITIONS

**Courses and accommodation.** All courses and accommodation are offered subject to availability. The school reserves the right to cancel a course or make changes to course arrangements without liability if obliged to by circumstances beyond its control or due to low demand. In such cases the school would seek to offer alternative arrangements, dates or venues, or a full refund. The school reserves the right to refuse to accept a student due to over riding health and safety concerns, or in cases where we cannot make reasonable provisions to facilitate their learning needs or for their personal care.

**Course fees.** No documentation will be issued until we receive the Course deposit. Students will not be permitted to start the course unless full payment has been received.

**Cancellations & Refunds.** The student/parent/guardian/agent must inform the school in writing for cancellations. Cancellation fees are charged as follows:

- more than 31 days before the course begins – total deposit
- less than 30 days before the course begins – no refund available

**Visas.** It is the responsibility of the parent or guardian or student to contact their local embassy (or other appropriate office) in good time in order to obtain any visas/entry documents required for visiting the UK/USA. No visa support documentation will be issued until we have received the course deposit.

**Courses and course content.** Courses are offered subject to demand. We reserve the right to vary the organization and content of courses, and the range of leisure activities, according to number of students or in response to circumstances beyond our control.

**Student conduct/standard of behavior.** We reserve the right to terminate without notice the course of any students who seriously or persistently misconduct themselves in their classes or accommodation, or who fail to meet the attendance requirements of the course. There is no refund to students whose courses are terminated in this way.

**Insurance.** Participants on courses and tours must ensure they have adequate travel and medical insurance. The school can arrange insurances for all student's needs.

**Responsibilities.** By signing the agreement, the parent or guardian (for under 18 yo):

- Grants the student permission to participate in the full programme of class and leisure activities
- Authorizes the school to take appropriate action in the case of any medical or other emergency, and accept responsibility for any resultant costs.
- Accepts responsibility for any will damage caused by the student and any resultant cost for repair or replacement

**Deposits on arrival.** Please note that a refundable deposit of GBP/USD 50,00 will be collected from all students on the day of arrival. The deposit will be returned to students with a deduction made for loss of keys and/or personal damage to any property of the school, or for any liability incurred by the school resulting from the individual student named on our enrolment form, or which is non-attributable to any individual student, but which can be reasonably held to be caused by students of the school.

**Promotional photographs and videos.** The school or its representatives may take photographs and video of classes or other school activities during courses time, which may be used for promotional purposes. The school can use those photographs and video under the student or their parents or legal guardian acceptance.